



CHARLOTTESVILLE-ALBEMARLE SPCA JOB DESCRIPTION

Position: Licensed Veterinary Technician

Job Status: Exempt

Reports to: Clinic Operations Manager

Summary:

Veterinary technicians are an integral part of day to day functions and responsibilities at the CASPCA. They work as part of a high quality, high volume surgical team, as well as with the clinic team to care for shelter animals, including foster animals. They must have a team mentality, independent decision making skills, hands-on skills, effective written and verbal communication skills, and the ability to work with a sense of urgency.

Essential Duties and Functions:

- Works as part of the surgical team by pre-medicating, inducing, intubating, and monitoring patients under anesthesia.
- Ability to place catheters, take radiographs, perform in-house lab work (including blood work, cytology's, fecals, and skin work-ups), perform blood draws and transfusions as requested.
- Fills medications for surgical and in-house patients and maintains controlled substance logs.
- Maintains SDS books.
- Assists with and performs euthanasia's as requested by the veterinarians.
- Administers rabies vaccines under the direction of the veterinarian.
- Maintains a working knowledge of the medical protocols and the reasoning behind these protocols.
- Maintains organized, clean, and appropriately stocked work spaces within the surgical suite.
- Oversees care for patients housed in the Critical Care Areas.
- Assists the veterinarians as needed in clinic and surgical settings.
- Keeps medical records up to date with accurate, succinct, and detailed descriptions of patients.
- Triage health concerns in the shelter population, communicates urgent concerns to the veterinarians, follows through on treatment plans, and updates medical records.
- Identifies emergent health conditions, obtains brief exams, vitals, and relevant information (blood glucose), documents and presents these findings the veterinarian on-call.
- Other tasks as requested by the veterinarians and/ or the Clinic Operations Manager.

Qualifications:

- Must have Virginia state license or the ability to obtain a Virginia state license.
- Ability to work in a fast paced environment, good interpersonal skills, and strong work ethic.
- Previous veterinary technician experience is preferred.
- Must have a high level of manual dexterity.
- Ability to handle animals effectively and humanely.
- Effective written and verbal communication skills.

Physical Requirements and Work Environment:

- Ability to lift and transport materials weighing up to 50 pounds.
- The ability to bend and squat.
- The ability to stand for significant periods of time.
- Subject to animal bites and scratches while handling animals.
- Consistently exposed to animals and animal allergens under conditions with limited alternatives available.